

January 15, 2025

Dear Parents,

Thank you for being part of our FUMC of Gilbert Preschool family!

We provide a unique opportunity for your child to grow socially, emotionally, and academically in a loving Christian environment. Your child will thrive and grow with us! As a currently enrolled preschool family, you are eligible for pre-enrollment for the 2025-2026 school year. Pre-Enrollment begins on Tuesday January 21, 2025.

Your child is guaranteed a place in the preschool program for the next school year until the pre-enrollment period ends on January 24, 2025. Classes will be filled on a first come, first served basis starting January 27th. Please be flexible with teacher placement, all of our teachers are talented educators who are committed to caring for and teaching young children. We have the utmost confidence in them! The balance of the classroom in terms of boy/girl ratio, academic level, and behavior will ensure that your child has a wonderful year.

Pre-Enrollment Tuesday, January 21st - Friday, January 24th

Open Enrollment Monday, January 27th

God has created each child with unique abilities, special talents, and individual needs. We believe that each child should be provided an opportunity to develop each of these areas in a Christian environment. Please do not hesitate to contact us if you have any questions!

Blessings,

Lisa DePalma
Preschool Director
Ellie Koenig
Directors Assistant

.....Spreading God's Love.....

First United Methodist Church of Gilbert Preschool



331 South Cooper Road
 Gilbert, AZ 85233
 480-892-9166

www.gilbertpreschool.com

Registration Packet 2025-2026 School Year

The First United Methodist Church of Gilbert Preschool is committed to providing an academic preschool program that teaches children about Jesus Christ and how they can develop a life-long relationship with Him.

This Preschool admits students of any race, color, national or ethnic origin.

Classes and Tuition

Class	Days and Time		Tuition	Age Requirement
Two Day 2's	T/Th	9:00am-12:00pm	\$2700.00 Annually \$270.00 Monthly	Must turn 3 years old between Sept 1- Apr 1
Two Day 3's	T/Th	9:00am-12:00pm	\$3300.00 Annually \$330.00 Monthly	Must be 3 years old by August 31st.
Three Day 3's	T/W/TH	9:00am-12:00pm	\$3700.00 Annually \$370.00 Monthly	Must be 3 years old by August 31st.
PreKindergarten	M/T/W/TH	9:00am-12:00pm	\$4200.00 Annually \$420.00 Monthly	Must be 4 years old by August 31st.
Extended Day PreKindergarten	M/T/W/TH	9:00am-2:00pm	\$6500.00 Annually \$650.00 Monthly	Must be 4 years old by August 31st.
Lunch Bunch	Tuesday and Wednesday	12:00pm-1:30pm	\$180.00 Per Semester 12 Weeks	3's and PreK

All Children must be toilet trained by the first day of school.

Registration Fee: \$175.00 Non-Refundable

5% Discount given on annual tuition rate if paid in full by July 15, 2025.

10% Discount given on annual tuition rate for additional children from immediate family.

Monthly tuition rates are based on 10 months.

During registration you will need the following:

- _____ Completed registration packet.
- _____ Copy of immunization records.
- _____ Copy of birth certificate.
- _____ Name and phone number of your child's Health Care Provider.
- _____ Name and phone number of any individuals other than yourself who are authorized to pick up your child from our facility.
- _____ Names of individuals who are not permitted by a parent to remove your child from our facility.
- _____ \$175.00 Non-Refundable Registration Fee. Due at time of Registration includes Tshirt.

The Registration Packet must be completed in full and all enrollment qualifications must be met in order to be considered for enrollment. Obtaining and completing a registration packet does not guarantee your child's enrollment.

You shall put these words of mine in your heart and soul.... Teach them to your children, talking about them when you are at home and when you are away, when you lie down and when you rise.

Deuteronomy 11:18-19

First United Methodist Church of Gilbert Preschool

Tuition Payment Schedule
2025-2026



2025-2026 Tuition Rates

Tuesday and Thursday - 2 year old Class

\$2700 Annually
\$270.00 Monthly

Tuesday and Thursday - 3's Class

\$3300 Annually
\$330.00 Monthly

Tuesday, Wednesday & Thursday - 3 's Class

\$3700.00 Annually
\$370.00 Monthly

Monday, Tuesday, Wednesday & Thursday - PreK Class

\$4200.00 Annually
\$420.00 Monthly

Monday, Tuesday, Wednesday & Thursday - Extended Day PreK Class

\$6500.00 Annually
\$650.00 Monthly

Registration Fee

\$175.00 Non-Refundable

Payment Options

Tuition fees may be paid annually or monthly. For your convenience, the annual fee is divided into 10 equal monthly payments. Monthly tuition is due on the 15th of each month, starting July 15, 2025. Tuition payments received after the 20th of each month will be charged a late fee of \$20.00

Monthly Tuition Due Dates:

July 15, 2025
August 15, 2025
September 15, 2025
October 15, 2025
November 15, 2025
December 15, 2025
January 15, 2026
February 15, 2026
March 15, 2026
April 15, 2026

Electronic Funds Transferred

This payment option is available from our website at www.gilbertpreschool.com
There will be a \$25.00 Charge for all NSF and returned items.

Discounts

5% Discount given on annual tuition rate if paid in full by July 15, 2025.
10% Discount given on annual tuition rate for additional children from immediate family.

Return Check Policy

There will be a \$25.00 charge on all returned checks.

Student Withdrawal Policy

A two week written notice is required for the withdrawal of any student. All accounts must be paid in full.

Absentee, Vacation and Holiday Policy

No credit or refunds will be given for absences, vacations or holidays.

Late Pick up Policy

Preschool classes will end promptly. A late fee of \$20.00 will be assessed for any child picked up 15 minutes after the class has ended.

New Classes offered

We are excited to offer a couple more classes this coming school year!

Pre-K extended day - bring a lunch and have some extra enrichment added to the day. We will add STEM projects and activities to our curriculum.

2 year old 2day program - Requirements

Must be potty trained - Must turn 3 between 9/1/25 - 4/1/26

Both of these classes will be based on enrollment and a minimum number of students must be met to have the class



First United Methodist Church of Gilbert Preschool

331 South Cooper Road
Gilbert, AZ 85233
480-892-9166

Date _____

2025-2026 Enrollment
Classes and Tuition

Table with 4 columns: Class, Days and Time, Tuition, Age Requirement. Rows include Two Day 2's, Two Day 3's, Three Day 3's, PreKindergarten, and Extended Day PreKindergarten.

Registration Fee - \$175.00 per child Non-Refundable. Due at time of registration includes school T-shirt.

5% Discount given on annual tuition rate if paid in full by July 15, 2025.
10% Discount given on annual tuition rate for additional children from immediate family.
Monthly tuition rates are based on 10 months.

All Children must be toilet trained by the first day of school.

2 or 3 Year Old Preschool

___ Tuesday and Thursday
___ Tuesday, Wednesday and Thursday

Child T-shirt Size

___ 4T
___ 5T

Child T-shirt Color

___ Pink ___ Blue
___ Yellow

PreKindergarten

___ Monday, Tuesday, Wednesday & Thursday

Child's Name _____ Date of Birth _____ Age _____ Sex _____
Address _____

Father's Name _____

Mother's Name _____

Address _____

Address _____

Cell Phone _____

Cell Phone _____

Email Address _____

Email Address _____

Place of Employment _____

Place of Employment _____

Address _____

Address _____

Work Phone _____

Work Phone _____

Child Lives With: Guardian _____ Father _____ Mother _____ Both Parents _____

If one parent is sole legal guardian, or court orders are imposed, we are required to have a copy of documentation on file.

Tuition

Tuition fees may be paid annually or monthly. For your convenience, the annual fee is divided into 10 equal payments. Tuition is due on the 15th of each month, starting July 15, 2025. Tuition payments received after the 20th of each month will be assessed a late fee of \$20.00.

Return Check Policy

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Student Withdrawal Policy

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Absentee and Vacation Policy

No credit or refunds will be given for absences or vacations.

Late Pick Up Policy

Classes will end promptly. A late fee of \$15.00 will be assessed for any child picked up 15 minutes after the end of class.

This Preschool admits students of any race, color, national or ethnic origin.

I have completed the above application to the best of my knowledge. I understand and agree to all the policies as specified on this form and agree to read and abide by the policies in the F.U.M.C.G. Preschool Handbook.

Signature _____

Relationship to Child _____

Date received _____ Reg. Paid _____ Tuition Paid _____
Check # _____ Amount _____ Received by _____

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2025-2026 School Year



1st United Methodist Church
Gilbert Preschool
spreading God's love

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July	
28	Teachers Back
31	Open House 5pm - 7pm

August	
4 & 5	First Days of School
12 & 13	Lunch Bunch Starts 12 Weeks

September	
1	Labor Day - No School
9 & 10	Grandparents Day Breakfast
29-30	Fall Break - No School

October	
1-10	Fall Break - No School
13	School Resumes
23	Fall Art Walk

November	
11	Veteran's Day - No School
11 & 12	No Lunch bunch Veterans day
18 & 19	Last Lunch Bunch of Semester
24 & 25	Friendship Feast
26 - 29	Thanksgiving Holiday - No school

December	
11	Christmas Program
15 & 16	Classroom Christmas parties
17- Jan. 2	Christmas Break - No school

January	
5	School Resumes
13 & 14	Lunch bunch starts 12 weeks
19	MLK Day - No School
27 & 28	Donuts with Dad

February	
16	Presidents Day - No School

March	
9 - 20	Spring Break - No School
23	School Resumes

April	
6	Easter Monday - No School
14 & 15	Last Lunch Bunch of Semester

May	
5 & 6	Muffins with Mom
14	End Of The Year Program
19	Last Day of School

**First United Methodist
 Church of Gilbert Preschool**
 480-892-9166

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

School Breaks/Holidays Special Events Lunch bunch start/ end First & Last Day of School

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01/07/2025

Emergency Card Procedure

Please fully complete the attached Emergency Card. This record is vital for your child's health and safety. By law, we are required to have this card on file for each child enrolled. Your child will not be admitted without this Emergency Card on file.

Immunization Information

Please attach a photocopy of your child's immunization records.

Telephone Authorization Code

We shall verify any telephone authorization by using the Telephone Authorization Code listed on the students Blue Card.

General/Emergency Information

Please include full name and current phone number.

It is important that we have on file a least **Two** emergency contacts (other than the Parents). We will ask for a picture I.D. if we are not familiar with the individual picking up your child.

Please list any other persons authorized to pick your child up (car pools, baby-sitter, etc.).

Medical Information

Please sign at each request for parent signatures.

Special attention must be given to the emergency instruction on page one. In case of emergency in which medical attention is required, we will immediately call the first person identified on the Blue Emergency Card. If unable to reach that person, we will contact the second person, etc.

Health Care Provider

Your child's Health Care Provider information, name, address and phone must be listed in full.

Parent Signature

Parent signature is required.





CDC/SGH# or name: CDC #12012

**Arizona Department of Health Services
Bureau of Child Care Licensing
Emergency, Information and Immunization Record Card**

Child's Name:	Date Enrolled:	Updated:
Home Address (#, Street, City, State, Zip Code):		Date Disenrolled:
Home Phone:	Date of Birth:	Sex: <input type="checkbox"/> male <input type="checkbox"/> female

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

**I authorize the following individuals to collect my child from the facility in case of emergency or if I cannot be contacted:
(Pursuant to R9-5-304.B, at least two contact persons are required.)**

Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:

If Medical care is necessary, call:

Health Care Provider*	Name:	Contact Telephone Number:
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*A Health Care Provider is a physician, physician assistant or registered nurse practitioner.

I hereby give authority to any hospital or doctor to render immediate aid as might be required at the time for his/her health and safety.

In case of injury or sudden illness, I request that this individual be called first:	
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The following individual(s) may NOT remove my child from the facility:

Name(s):

Custody papers have been provided and are on file at the facility. yes no

Telephone Authorization Code (optional): _____

Immunization Information

(A licensee shall attach an enrolled child's written immunization record or exemption affidavit to the enrolled child's Emergency, Information and Immunization Record card.)

For information regarding current immunization requirements go to:

www.azdhs.gov/phs/immun/index.htm or contact the Arizona Immunization Program Office at (602)364-3630.

One of these items must accompany the EIIR card at all times:

<input type="checkbox"/>	Copy of current official documented immunization record attached
<input type="checkbox"/>	Religious Beliefs exemption form signed by parent/guardian attached
<input type="checkbox"/>	Medical Exemption form signed by physician and parent/guardian attached
<input type="checkbox"/>	Signed Laboratory Proof of Immunity form attached

Notification of immunizations needed sent to Parent(s) or Guardian(s):	mo /day/ yr	mo /day/ yr	mo /day /yr
Updated immunizations received and attached:	mo /day/ yr	mo /day/ yr	mo /day /yr

Medical Information

<p>Is child allergic to food or other substances? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, describe symptoms, name foods or substances to be avoided, and the procedure to follow if reaction occurs:</p>
<p>Is child usually susceptible to infections and if so, what precautions need to be taken? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, list precautions:</p>
<p>Is child subject to convulsions and what should be our procedure if one occurs? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, specify procedure:</p>
<p>Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, list precautions:</p>
<p>Additional comments:</p>
<p>Other special instructions:</p>

This Emergency Information and Immunization Record Card is accurate and complete, front and back, and was provided by:

Parent/Guardian PRINTED Name:	SIGNED Name:	DATE:

First United Methodist Church of Gilbert
Preschool
Parent Agreement



Please read and sign that you agree to these terms.

I agree to the following:

1. Payment of the tuition, either yearly or monthly. It is due on the 15th of each month, starting July 15, 2025. Tuition payments received after the 20th of each month will be charged a late fee of \$20.00.
2. There is a \$25.00 charge on all returned checks.
3. A two week written notice is required for the withdrawal of any student. All accounts must be paid in full.
4. No credit or refunds will be given for absences, vacations or holidays.
5. To keep my child home if he or she has any signs of sickness- see the Health Policy in the Parent Handbook.
6. To obtain required immunizations for my child before bringing them to preschool.
7. To notify the teacher by email or by phone if my child is to be picked up by someone other than myself.
8. To pick up my child promptly at the end of class. A late fee of \$15.00 will be assessed for any child picked up 15 minutes after the class has ended.
10. To keep the Blue Emergency Card current and up-to-date.

I have read and understand the First United Methodist Church of Gilbert Preschool - Parent Agreement Form.

Child's Name: _____

Parent's Signature: _____ Date: _____



STUDENT PHOTO USE POLICY AND AGREEMENT

The First United Methodist Church of Gilbert Preschool adopts the following guidelines when using photography of children in school, including the use of images on classroom projects, school displays, on the school website, and on social media.

1. Teachers may take photos of students during the school day and during school events to be used on class or individual projects, including but not limited to newsletters, portfolios and gifts. These photos may include students' faces and names.
2. Photos, including faces, may be displayed at school or church events. Student names will not be used.
3. Photos of the students may be taken during the school day and during school events to be used on Social Media and/or the website. No faces of the students will be displayed and students will not be identified by name.

Student's Name

I understand and agree to the policies listed above.

Parent Signature

Date

I agree to the above policy and give additional permission for my child's face to be used on Social Media and the preschool and church Website. Names will not be used. All social media policies listed in the handbook will be followed.

Parent Signature

Date



Permission for Use of Email Address

Please list the Email address(es) you would like to use for Preschool communications.

Students Name: _____

Parents' Names: _____

Email Address(es): _____

I give permission for this email address to be used for the purpose of Preschool sponsored events, class social opportunities, and all Preschool related information.

Parent Signature: _____

Date: _____

Communicate in a manner that honors Christ and demonstrates His love for others. Our responsibility to lead the church by example, as followers of Jesus, includes online social media.

Follow Us on Facebook: FUMC of Gilbert Preschool

And Instagram: gilbertpreschool

.....Spreading God's Love.....



Tuition Payment Options

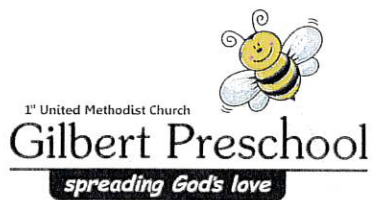
Tuition fees may be paid annually or monthly. For your convenience, the annual fee is divided into 10 equal monthly payments. Monthly tuition is due on the 15th of each month, starting July 15, 2025 through April 15, 2026. Please see the attached Tuition Payment Schedule 2024-2025.

CHECK - Make your check payable to FUMCG Preschool. Please note your child's name on the check memo line. Checks may be dropped off at the Preschool Office or Mailed to First United Methodist Church of Gilbert Preschool – 331 South Cooper Road, Gilbert, AZ 85233.

CASH – Place cash payments in an envelope, label it with your child's name, and give directly to a Preschool Director or Assistant. You will receive a receipt for all cash payments. Please do not mail cash payments.

Online Payments - Paying Tuition on-line is easy and fast! Students must already be registered and enrolled for the current school year to use this site. Payments online can be made with a credit/debit or bank account using Vanco Services a secure payment service. The link to the online payment service can be found on our web page at www.gilbertpreschool.com.

Please contact the Preschool Office 480-892-9166 with any questions.



Student Drop off and Pick up Policy

Teachers will open doors each morning at 8:55am. Preschool classes will end promptly at 12:00pm. A late fee of \$15.00 will be charged for any child picked up 15 minutes after the class has ended.

Please sign attendance sheet at drop off and pick up. Only the names listed on your blue emergency card will be permitted to pick up your child. Before releasing a child to an individual other than a parent, we will require the individual picking up the child to present picture identification.

In accordance with ADHS Office of Child Care Licensing Code Rp-5-303.3, we will not release a child to an individual other than a child's parent or other individual designated in writing by a parent except when the parent is unable to collect the child and authorizes the licensee by telephone to release the child to an individual not so designated. We shall verify the telephone authorization by using the *Telephone Authorization Code* listed on the students Blue Card. The parent must return to us in writing the reason they were not able to pick up the child and the name of the individual who was authorized to pick up the child.

State regulations require that each child be signed in and out daily, with the full first and last name of the authorized person picking up and dropping off the child.

1/15/2025